

**33rd Annual
Battle of Olustee
February 13 – 15, 2009**

To All Sutlers:

The 33rd Annual Battle of Olustee or Ocean Pond will be reenacted Sunday, February 15, 2009 at the Olustee Battlefield Historic State Park in the Osceola National Forest. In addition, a battle demonstration will be conducted Saturday, February 14, 2009. We expect at least 2,000 participants and over 15,000 visitors during the three-day event. Please be sure to review this correspondence carefully. Please note that these exhibitor rules are subject to change.

As of 2001, NO PETS such as cats and dogs are allowed at Olustee Battlefield Historic State Park during the Olustee Battle Reenactment from Wednesday through Sunday.

LOCATION: The battlefield is located 15 miles east of Lake City, Florida and 50 miles west of Jacksonville, Florida on U.S. Highway 90, just off Interstate 10.

SPONSORING ORGANIZATIONS: The Florida Park Service, the USDA Forest Service, the Olustee Battlefield Citizen Support Organization, and Blue-Grey Army, Inc. of Lake City, Florida.

SUTLER COORDINATOR: Your Coordinator for 2009 will be Eric Hague.

LETTER OF ACCEPTANCE: Sutlers that have been accepted to participate in the 2009 event will receive a letter of acceptance in early January, at which time your fee check will be deposited. A fee of \$30.00 will be charged for any bounced check. If you are not accepted as a sutler, your check will be returned to you in January.

ARRIVAL TIME: Sutlers may begin arriving Wednesday, February 11, 2009 after 10 a.m. and must be completely set up no later than 10 a.m., Friday, February 13th. No vehicles are allowed in Sutler's Row from 10 a.m. on Friday until Sunday after 5 p.m. Troops will begin arriving on Thursday, February 12th and may stay through Monday, February 16th.

REGULATIONS: Please ensure your compliance with the regulations outlined on your application. Failure to comply with these rules will result in your permit being revoked.

SALES TAX CERTIFICATE: Remember you must have either a permanent or temporary Florida sales tax certificate and must present a copy of this certificate before you will be allowed to set up.

We would like to thank you for your time and attention. Look over the enclosed information and feel free to contact the Sutler coordinator at (352) 473-7408 if you have further questions or problems.

Respectfully Yours,

The Olustee Battle Reenactment Committee of
The Olustee Battlefield Citizen Support Organization

REMIT APPLICATION, SUTLER FEE AND VENDOR PERMIT TO:

Sutler Registration
Stephen Foster Folk Culture Center State Park
Post Office Drawer G
White Springs, Florida 32096

visit our website: www.battleofolustee.org

2009 SUTLER RULES & REGULATIONS

APPLICATION DEADLINE: All sutlers wishing to participate in the event must have their application submitted no later than **December 15, 2008**. No applications will be accepted after **December 15, 2008**. No Sutler will be admitted to the event without having pre-registered

FEE: Sutler fees are based on the actual canvas size of the Sutlery.

- Fees are a minimum of \$100.00 + \$0.10/square foot.
- Rope size **MUST** be included on application form. APPLICATIONS SUBMITTED WITHOUT CANVAS SIZE AND CANVAS SIZE WITH ROPES WILL BE REJECTED.
- Fees must be submitted with the application. Checks will be held until the sutler selection process has been completed (early January). A fee of \$30.00 will be charged for any bounced check
- Sutler fees are non-refundable if you are accepted for the event and do not attend or cancel.

SELECTION PROCESS: A total of 55 sutlers will be accepted for the 2009 Olustee Reenactment.

- First priority will be given to sutlers who have participated in the event previously.
- Vacancies for new spaces will be filled on a first-come, first-serve basis.
- Priority for selection will be given to sutlers who have submitted their completed application (including canvas size and canvas size with ropes) no later than the December 15, 2008 deadline date, and have conformed to regulations during the last two reenactments.
- All new sutlers and those not participating in the event in the past two years **MUST SUBMIT A PHOTO** of their setup with the application.
- Applications will be considered in the order in which we receive them.

Acceptance letters are mailed.

REGISTRATION: Registration will begin on WEDNESDAY at 10:00 a.m. No arrivals will be admitted prior to this time. All sutlers must be registered, have proper permits, and be assigned a site before setting up, including Modern Camping. **DO NOT ARRIVE AT THE BATTLEFIELD SITE EARLY. SITES ARE PRE-ASSIGNED. YOU WILL NOT BE ALLOWED TO SET UP EARLY.**

SALES TAX: All retail sales in the State of Florida require a State Sales Certificate. You must collect taxes on all sales and forward them to the Florida Department of Revenue. You may obtain information about the State Sales Certificate by contacting the Lake City office of the Florida Department of Revenue at **(386) 758-0420**. **YOU WILL NOT BE ASSIGNED A SITE UNTIL YOU PRESENT A COPY OF YOUR PERMANENT OR TEMPORARY SALES TAX CERTIFICATE.**

ATTIRE: All sutlers are to vend their goods in 1860s period attire from 1860s period-type tents, wagons, tables, and/or blankets.

SET UP: All sutlers must set up in "Sutlers' Row" where you are assigned.

GOODS: ALL (100%) of your merchandise must comply with the following regulations:

- Only period goods or authentic reproductions of the same period are permitted to be sold and exhibited.
- At least 80% of your wares must pertain to the 1860s period, such as clothing, accoutrements, weapons, living history items, ladies accessories, etc., that pertain to the 1800 to 1865 period.
- The other 20% of your wares may be period music tapes, books and prints that pertain to the Civil War. Pre-Civil War (1800 - 1865) military goods are welcome.
- Modern shooting supplies for maintaining period weapons and camping supplies for reenactors may be sold if displayed in period style container/box.

We will allow three sutlers each in the categories of books and prints.

YOU MAY NOT SELL: modern jewelry, Indian goods, rendezvous furs, skins, feathers, prom gowns, zippered apparel, non-period items, food, beverages, artifacts removed from historic battlefields, black powder, rolled cartridges, non-period crafts, and flea market items.

SOUVENIR ITEMS MAY NOT BE SOLD - Souvenirs include, but are not limited to the following items: bumper stickers, t-shirts, ball caps, non-period toys, comic books, etc. *Knives, pistols, tobacco products and other inappropriate items may not be sold to minors.*

PARKING: Because of our continued space limitations we need to limit vehicles. Please come in as few vehicles as possible. **Vehicles must be removed from Sutler's Row as soon as they are unloaded and parked in designated areas only.** Please unpack your cartons after you have removed your vehicle from Sutler's Row. Vehicles are not allowed in Sutler's Row from 10 a.m. Friday until Sunday at 5 p.m.

MODERN CAMPING: Each modern camper will be assigned a numbered lot. Quiet time is from 12 midnight until 6:00 a.m. each day. NO GENERATORS are allowed during this designated quiet time. You must register at the modern camping gate prior to parking in a campsite.

SUTLER CAMPING: Sutlers are encouraged to include living quarters and sutlery within one tent. Additional tents will be subject to same fee structure as sutler tents and must be paid on a square footage basis.

FIRES: Fires are not allowed in the Sutler area.

DELIVERIES: DO NOT have UPS or Fed Ex deliveries sent to the Battlefield. No deliveries will be accepted by the Olustee Reenactment staff. If you must have supplies, please make arrangements for deliveries prior to your arrival at Olustee Battlefield Historic State Park.

BEHAVIOR: Any sutler who is verbally abusive or threatening violence will be immediately removed from the event without question or right of appeal and will not be allowed to participate in future events.

The Olustee Battlefield Citizens Support Organization prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance program. Sutlers at the Olustee Battle Reenactment are expected to treat others with dignity and respect. Sutlers that discriminate against others will be immediately removed from the event without question or right of appeal and will not be allowed to participate in future events.

ENFORCEMENT OF REGULATIONS: In fairness to all, Sutler regulations will be enforced by the Florida Park Service and the U.S. Forest Service. Inspections for compliance will be conducted throughout the event. You will be asked to remove any nonconforming merchandise. Failure to comply with this request will result in your permit being revoked and you will be asked to leave the event immediately. Sutlers ejected from the event will not be allowed to participate in future events.

SECURITY: Each sutler is responsible for their own sutlery area. U.S. Forest Service, Florida Park Service and Baker County Sheriff's Office will be providing 24-hour security and patrols during the event. Any security problems should be reported to a staff person immediately. All agencies are able to communicate by radio, and can reach the assistance that is required.

SCHOOL TOURS: Any sutler not wanting to participate in Friday school tours should remain closed until 2:00 p.m. Notify a staff person if there are problems with school or scout troops entering a closed area.

Visit our website: www.battleofolustee.org